



## LETTER OF COMMITMENT 2023-2024

Your Window of Opportunity Grant submission requires a signed copy of this letter of commitment before your application is complete. Please submit this letter of commitment along with your application, scope of work, budget and timeline.

---

By submitting this 2023-24 Window of Opportunity Grant, we are committed to:

- Providing accountability for all Window of Opportunity Grant funding spent with a copy of receipts for each expense at completion of the project (1 page report due by August 31, 2024, *any unused portion of the grant awarded to be refunded at this time*),
- Work with Keep NC Beautiful to develop materials including photos of our school project . Children's names will not be used or asked for but we will supply photo release forms for any children whose image appears in the photos we submit. This allows us to share your "story" with our sponsors at our annual fundraiser
- Consider helping other educators as an environmental ambassador and mentor
- Consider re-applying for a continuation grant, after 2 years
- nominate other teachers and encourage them to submit KNCB grant applications (Peer nominations should be from other schools).

Organization Name:

---

_____	Principal	_____
Signature		Date
_____	Lead Teacher	_____
Signature		Date

---

This agreement provides legal release for use of the teacher, principal and school named in our PR and advertising. While no individual student will be identified by name, photographs, supplied by the school or arranged through the school, by KNCB, may be used for similar purposes.

Grant award checks will be presented in February and March of 2024.

This agreement requires both signatures of lead Teacher and Principal.

This agreement must be returned before Nov. 30th Deadline to complete the application process.

NC Beautiful  
Post Office Box 31745• Raleigh, NC 27622-1745  
Phone 919-828-3190 Website: [keepncbeautiful.org](http://keepncbeautiful.org)  
Or email to:  
[cgolden@keepncbeautiful.org](mailto:cgolden@keepncbeautiful.org)